

**WEBB COUNTY COMMISSIONERS COURT
SPECIAL MEETING**

APRIL 30, 2001

9:00 A.M.

**01.01-04-167. CALL TO ORDER BY JUDGE MERCURIO MARTINEZ, JR.
INVOCATION
PLEDGE OF ALLEGIANCE**

02.01-04-168. APPROVAL OF MINUTES

03.01-04-169. COMMUNICATIONS

**04.01-04-170. APPROVAL OF BILLS, PAYROLL AND MONTHLY
REPORTS**

05.01-04-171. PROCLAMATIONS/RESOLUTIONS

- 1. Proclamation - "Law Week"**
- 2. Proclamation - "Soil & Water Stewardship Week"**
- 3. Resolution - Month of May "Safety & Health Month
in Webb County"**
- 4. Proclamation - "Community Action Agency Month"**

**06.01-04-172. COURT TO DISCUSS AND ACT ON THE
FOLLOWING:**

a. WEBB COUNTY EXTENSION OFFICE

ACTION TO APPROVE LINE-ITEM TRANSFER:

FROM: ACCT# 001-5001

5602 (county mileage) \$3,500

TO: ACCT# 001-5001

5601 (adm.travel) \$2,000

6402 (repairs/maint.equip.) \$1,500

Total

\$3,500

b. J.P. ALFREDO GARCIA, Pct. 3

ACTION TO APPROVE LINE-ITEM TRANSFER:

FROM: ACCT# 001-1043

5601 (adm.travel) \$1,000

TO: ACCT# 001-1043

6205 (mat./supplies) \$1,000

c. COMMISSIONERS COURT

1) ACTION TO APPROVE LINE-ITEM TRANSFER:

FROM :ACCT# 001-0101

6205 (mat./supplies) \$ 3,000

6022 (prof.services) 2,000

6402 (repairs/maint.equip.) 1,000

Total \$6,000

TO: ACCT# 001-0101

6007 (dues/membership) \$6,000

**2) ACTION TO INCLUDE ONE OR TWO
COMMISSIONERS ON THE SCORING
COMMITTEE EFFECTIVE MAY 1, 2001
(Deferred Item-Cmsr. Felix Velasquez, Jr.)**

- 3) ACTION TO OFFICIALLY CREATE AND APPOINT THE 2001 REDISTRICTING COMMITTEE FOR WEBB COUNTY AS FOLLOWS (requested by Cmsr. Felix Velasquez):**

**Felix Velasquez , Cmsr. Pct. 3, Chair
Judith G. Gutierrez, Cmsr. Pct. 2, Vice-Chair
Homero Ramirez, Webb County Attorney
John Beckelhymer, Elections Administrator
Rhonda Tiffin, Planning Director
Justice of the Peace (to be named later)**

- 4) ACTION REGARDING RESOLUTION RELATED TO HOUSE BILL # 3571 REGARDING THE ENFORCEMENT OF CRITERIA FOR EXPORTATION OF TANGIBLE GOODS AND EXEMPTION FROM TAXES.**
- 5) ACTION TO ENTER INTO A PROFESSIONAL SERVICE CONTRACT AGREEMENT BETWEEN WEBB COUNTY AND BKSH & ASSOCIATES, WASHINGTON D.C. FOR TASKS AND LEGAL SERVICES RELATED TO THE INTERNATIONAL BRIDGE V PROJECT. COST WILL BE \$12,500/ MONTH PLUS TANGIBLE EXPENSES. TERM OF CONTRACT IS ONE YEAR WITH AN ADDITIONAL ONE YEAR OPTION, AND ORDERING AS PER V.T.C.A. LOCAL GOVERNMENT CODE §262.024 AN EXEMPTION FROM V.T.C.A. LOCAL GOVERNMENT CODE §262.023 (competitive**

**bidding/competitive proposal requirements) AND
AUTHORIZING THE COUNTY JUDGE TO
EXECUTE ALL RELEVANT DOCUMENTS.**

- 6) PRESENTATION OF ANALYSIS OF 1999 AND
2000 BOND ISSUES WITH REMAINING
BALANCES.**
- 7) RESOLUTION TO BORROW \$1.5 MILLION IN
FUNDS FROM SERIES 1999 AND SERIES 2000
ISSUES TO FUND INTERNATIONAL BRIDGE
FUND LINE-ITEM, TO BE REIMBURSED FROM
FUTURE SALE OF 2001 BOND ISSUE.**

d. PUBLIC DEFENDER

ACTION TO APPROVE LINE-ITEM TRANSFER:

**FROM: ACCT# 001-1102
6028 (witness expenditure) \$500**

**TO: ACCT# 001-1102
6001 (office supplies) \$500**

e. TAX ASSESSOR COLLECTOR

ACTION TO APPROVE REFUNDS:

- , Principal Residential Mortgage, Inc.
Reason: Payment made in error
Total Refund: \$1,342.47**
- , International Bank of Commerce**

Reason: Payment made in error for 1999 & 2000
Total Refund: \$649.04

f. **PLANNING DEPARTMENT**

**ACTION TO ISSUE/RATIFY “CERTIFICATIONS
REGARDING COMPLIANCE WITH PLAT
REQUIREMENTS AND THE CONNECTION OF
UTILITIES” TO AUTHORIZE UTILITY
CONNECTIONS TO THE FOLLOWING
PROPERTIES:**

Connection(s) qualifying under Section 232.029(i), TLGC

- , Tract 53, Unit IV, Rancho Penitas West Subdivision
(electricity-1 dwelling)**
- , Lot 13, Block 3, Colorado Acres Subdivision
(electricity-1 dwelling)**
- , Tract 230, Ranchitos Las Lomas II Subdivision
(electricity-1 dwelling)**

Connection(s) qualifying under Section 232.029 (c)(1)

- , Lot 12, Block 2, Los Altos Phase II Subdivision
(electricity -2 dwellings for a total of 3 dwellings
only)**

g. **RISK MANAGEMENT**

- 1) **ACTION TO ENTER INTO A CONTRACT WITH HAYNES AND BOONE, L.L.P. TO CONDUCT A 6.5 HOUR TRAINING SEMINAR ON PERSONNEL LAW AT A COST OF \$3,698 TO BE HELD AT THE HOLIDAY INN CIVIC CENTER ON MONDAY, MAY 21, 2001.**
- 2) **ACTION TO CHARGE EACH DEPARTMENT \$25.00 FOR EACH PARTICIPANT ATTENDING THE PERSONNEL LAW SEMINAR ON MAY 21, 2001.**

h. ROAD & BRIDGE

ACTION TO APPROVE LIEN-ITEM TRANSFER: (This request is made to purchase an Emulsion Storage Tank to store Emulsion Required for the “Durapatcher” Asphalt Patching Machine)

**FROM: ACCT# 010-7002
6205 (materials/supplies) \$10,000**

**TO: ACCT# 010-7002
8801 (capital outlay) \$10,000**

i. ENGINEERING DEPARTMENT

ACTION TO AUTHORIZE THE PAYMENT OF THE FINAL BILL TO AIR WELD INC., IN THE AMOUNT OF \$14,899.99 FOR THE IMPROVEMENTS MADE TO THE BAYS OF THE QUAD-CITY FIRE STATION.

j. CONSTABLE TINO JUAREZ

ACTION TO APPROVE LINE-ITEM TRANSFER:

FROM: ACCT# 001-2502

6011 (training/education)	\$2,000
6005 (postage)	300
5601 (adm. travel)	<u>550</u>
Total	\$2,850

TO: ACCT# 001-2502

6403 (repairs/maint.vehicle)	\$2,000
6202 (uniforms)	<u>850</u>
Total	\$2,850

k. ECONOMIC DEVELOPMENT

ACTION TO REQUEST AUTHORIZATION FOR AN EXTENSION TO THE PROFESSIONAL SERVICES CONTRACT FOR FRANCISCO SALDAÑA, JR. FOR LEGAL SERVICES REGARDING THE SELF-HELP CENTER PROJECT - TCDP CONTRACT #718003 UP TO AUGUST 9, 2001 IN THE AMOUNT OF \$4,000 (Grant Monies-No cost to the County).

07.01-04-173. COURT TO DISCUSS AND ACT ON THE FOLLOWING FROM THE COMMUNITY ACTION AGENCY:

- a. ACTION TO APPROVE THE SUBMISSION OF THIRD PARTY FUNDING APPLICATION TO THE CITY OF LAREDO FOR THE ELDERLY NUTRITION PROGRAM AND MEALS ON WHEELS PROGRAM FOR FISCAL YEAR 2001-2002 FOR A TOTAL AMOUNT OF \$68,000 (\$40,000 Elderly Nutrition and \$28,000 Meals on Wheels).**
- b. ACTION TO APPROVE THE COMPREHENSIVE ENERGY ASSISTANCE PROGRAM BUDGET**

AMENDMENTS AS PER ADDITIONAL MONIES OF \$160,000 FOR FISCAL YEAR 2001 (The primary emphasis of the Comprehensive Energy Assistance Program has been on meeting the immediate home energy needs of those with low incomes and high relative energy burdens, with a secondary emphasis on reducing the energy needs and costs of such households).

- c. **ACTION TO APPROVE THE COMMUNITY SERVICE BLOCK GRANT ADDITIONAL ALLOCATION FOR FISCAL YEAR 2001 IN THE AMOUNT OF \$ 48,000 (State has already approved allocation with need to submit county approval to TDHCA by May 1, 2001).**
- d. **ACTION TO APPROVE SALARY ADJUSTMENTS TO THE FOLLOWING SLOTS UNDER THE SOCIAL SERVICES PROGRAM EFFECTIVE 4/23/2001 (No Impact on General Fund - Grant Monies):**

SLOT	FROM	TO
#1155 -Center coordinator	16,436.00	18,000.00
#1153 - Center coordinator	16,436.00	18,000.00
#1157 -Center Coordinator	16,436.00	18,000.00
#1156 - Center Coordinator	16,436.00	18,000.00

#1412 - Center Coordinator	16,436.00	18,000.00
#1158 - Center Coordinator	16,436.00	18,000.00

- e. **ACTION TO TITLE CHANGE TO THE FOLLOWING SLOTS IN THE SOCIAL SERVICES PROGRAM EFFECTIVE APRIL 23, 2001:**

SLOT	FROM	TO
#1291	Operations Assistant	Area Services Manager
#1778	PC Specialist/Program Support Assistant	Operations/Technical Assistant

- f. **APPROVAL TO FILL SLOT# 1154 (Center Coordinator-full time) AT AN ANNUAL SALARY OF \$16,436.00 EFFECTIVE APRIL 30, 2001.**
- g. **ACTION TO APPROVE THE WEATHERIZATION ASSISTANCE PROGRAM GRANT ALLOCATION FOR FISCAL YEAR 2001-2001 (State has already approved allocation to CAA as of 4/20/01).**

08.01-04-174. COURT TO DISCUSS AND ACT ON THE FOLLOWING FROM THE PURCHASING

AGENT:

- a. **ACTION TO PURCHASE ONE EIGHT PASSENGER VAN FROM PHILPOTT MOTORS IN REFERENCE TO BID# 2000-61, PROPOSAL # 6577, FOR THE COMMUNITY ACTION AGENCY SELF-HELP CENTER IN THE AMOUNT OF \$21,370.00.**
- b. **ACTION TO PURCHASE ONE VULCAN GAS DOUBLE SECTION CONVENTION OVEN ITEM # SG440 FROM TOP OF THE TABLE, INC., IN THE AMOUNT OF \$7,860 (amount does not include installation) FOR THE WEBB COUNTY HEAD START PROGRAM.**
- c. **ACTION TO PURCHASE THE MAINTENANCE PROGRAM FOR THE 9 1 1 ADDRESSING PROGRAM FROM “ESRP” IN THE AMOUNT OF \$6,364.32 FOR THE PLANNING DEPARTMENT (Account # 010-0102-6222).**
- d. **ACTION TO FILL THE FOLLOWING SLOTS:**

SLOT# 110 (Assistant Purchasing Agent II) @ \$11.69 an hour
SLOT# 113 (Commodity Receiving Clerk) @ \$9.51 an hour

SLOT# 114 (Clerk Secretary) @ \$6.59 an hour
- e. **ACTION TO SOLICIT PROPOSALS FOR THE OPERATION OF THE COUNTY HORSE & CARRIAGE PROGRAM.**
- f. **ACTION TO SOLICIT BIDS FOR 102 TACTICAL PROTECTIVE VESTS (Grant Funds-U.S. Department of Justice in the amount of \$21,052.97 with County match of**

hour

**\$21,052.97)FOR THE WEBB COUNTY SHERIFF'S
DEPARTMENT.**

- g. ACTION TO PURCHASE ADDITIONAL DISK (80GB)
STORAGE FOR THE MAIN FRAME COMPUTER
(AS/400) FROM BUSINESS INTEGRATORS INC., IN
THE AMOUNT OF \$13,500 TO ALLOW STORAGE
FOR IMAGING OF LAND AND COURT RECORDS
(Records Management Account #009-1120-6205).**
- h. ACTION TO SOLICIT BIDS TO PURCHASE THE
PERIPHERAL NETWORK EQUIPMENT FOR THE
COUNTY'S EXISTING NETWORK FROM ACCOUNT
608-0501-8804.**

**09.09-04-175. COURT TO DISCUSS AND ACT ON THE
FOLLOWING FROM THE COUNTY ATTORNEY:**

- a. ACTION TO ENTER INTO AN AUTHORIZED
PROVIDER AGREEMENT BETWEEN THE
AMERICAN RED CROSS AND WEBB COUNTY FOR
THE DELIVERY OF EDUCATIONAL SERVICES AND
TRAINING MATERIALS TO THE HEAD START
PROGRAM UNDER THE AMERICAN RED CROSS
COMMUNITY FIRST AID AND SAFETY PROGRAM
AT THE EQUIPMENT/BOOK/PRICE LIST AND
RENTAL FEES DESCRIBED IN THE AGREEMENT,**

**COMMENCING ON APRIL 1, 2001 AND ENDING
DECEMBER 31, 2001, AND ORDERING AN
EXEMPTION FROM SECTION 262.023 LOCAL
GOVERNMENT CODE (Competitive Bidding and
Competitive Proposal Requirements) AND
AUTHORIZING THE COUNTY JUDGE TO SIGN ALL
RELEVANT DOCUMENTS (Head Start Program).**

- b. ACTION TO APPROVE A NON-FINANCIAL
AGREEMENT WITH THE AMERICAN ASSOCIATION
OF RETIRED PERSONS FOUNDATION
DESIGNATING THE WEBB COUNTY COMMUNITY
ACTION AGENCY AS A “HOST” AGENCY TO
PROVIDE PART-TIME JOB TRAINING
OPPORTUNITIES IN WEBB COUNTY FOR SENIOR
COMMUNITY SERVICE EMPLOYMENT PROGRAM
PARTICIPANTS COMMENCING APRIL 1, 2001 AND
ENDING SEPTEMBER 30, 2001, AND AUTHORIZING
THE COUNTY JUDGE TO SIGN ALL RELEVANT
DOCUMENTS (CAA).**
- c. ACTION TO ENTER INTO THE FOLLOWING
FUNDING AGREEMENT (general funds) WITH THE
FOLLOWING ORGANIZATION, A PER THE
ADOPTED 2000-2001 YEAR BUDGET AND
AUTHORIZING THE COUNTY JUDGE TO SIGN ALL
RELEVANT DOCUMENTS AND ANY MATTERS
RELATED THERETO:**

Laredo Protective Society \$15,000

- d. ACTION TO GRANT A GEOPHYSICAL AND SEISMIC PERMIT TO WESTERN GECO ON 11.67 ACRES MORE OR LESS, BEING TRACT 54 AND PART OF TRACT 15, ABSTRACT 22291, LAS PILAS II AND 2.0 ACRES MORE OR LESS, TRACT 54 ABSTRACT 2422 FOR \$25.00 AN ACRE BEING \$341.88 AND AUTHORIZING THE COUNTY JUDGE TO SIGN AL RELEVANT DOCUMENTS.**
- e. ACTION TO ENTER INTO A CONTRACT AMENDMENT NUMBER 1 WITH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS (TCDP CONTRACT # 720889 Water System Improvements for first time public water service to eleven households in Colonia Los Corralitos, purchase of tire shredder and construction of 3290 square foot community center in Bruni, Texas) REVISING THE PERFORMANCE STATEMENT BY DELETING THE PURCHASE OF A TIRE SHREDDER AND REVISING THE BUDGET BY REALLOCATING \$45,0000 BUDGETED FOR THE TIRE SHREDDER TO THE WATER FACILITIES IMPROVEMENTS IN CORRALITOS AND AUTHORIZING THE COUNTY JUDGE TO SIGN ALL RELEVANT DOCUMENTS (Economic Development).**
- f. ACTION TO ENTER INTO A CONTRACT AMENDMENT NUMBER 3 WITH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY**

AFFAIRS (TCDP Contract # 718003 Colonia Self Help Center - Housing and Community Development Services, Infrastructure improvements, and outreach and educational services for Colonia Los Altos, Tanquecitos I and II San Carlos I and II and D-5 Acres) REVISING THE PERFORMANCE STATEMENT AND THE BUDGET AND AUTHORIZING THE COUNTY JUDGE TO SIGN ALL RELEVANT DOCUMENTS (Economic Dev.)

- g. ACTION TO ENTER INTO CONTRACT AMENDMENT ONE WITH THE OFFICE OF THE ATTORNEY GENERAL TO EXTEND THE COOPERATIVE AGREEMENT FOR IV-D PROGRAM (providing for reimbursement to the County for processing child support payment) FROM AUGUST 31, 2001 TO AUGUST 31, 2002 AND AUTHORIZING THE COUNTY JUDGE TO EXECUTE ALL RELEVANT DOCUMENTS(District Clerk).**
- h. ACTION TO EXECUTE THE FIRST AND FINAL OPTION TO RENEW AN ORIGINAL LEASE DATED MARCH 1, 2000 BETWEEN WEBB COUNTY AND THE CITY OF LAREDO FOR THE APPROXIMATE 300 SQUARE FEET CONSTITUTING SUITE 9 OF BUILDING S-1 LOCATED AT 1718 E. CALTON ROAD AT THE LAREDO INTERNATIONAL AIRPORT WITH THE NEW TERM COMMENCING ON MARCH 1, 2001 AND ENDING FEBRUARY 28,2002 AND AT A MONTHLY RENTAL OF \$465.30 AND AUTHORIZING THE COUNTY JUDGE TO EXECUTE ALL RELEVANT DOCUMENTS (CAA).**

- i. **ACTION TO ACCEPT BY ORDER, RIGHT-OF-WAY DEDICATIONS FROM PROPERTY OWNERS IN SAN CARLOS SUBDIVISION, PHASE I, OUT OF THE FOLLOWING TRACT:**

SAN CARLOS PHASE I

LOT 7, Block 6 - Felipe Alonzo Esparza and Elsa Nora Rodriguez

- j. **ACTION TO ENTER INTO A LEASE PURCHASE AGREEMENT WITH ASSOCIATES COMMERCIAL CORPORATION FOR ONE 1995 USED FREIGHT LINE MODEL FL70 VAN WITH MOUNTED 2001 DURAPATCHER ASPHALT AND POTHOLE PATCHING MACHINE AS AWARDED BY THE COMMISSIONERS COURT ON FEBRUARY 12, 2001 AT A COST OF \$75,018.70 PAYABLE IN 12 QUARTERLY PAYMENTS OF \$6,251.56 AND AUTHORIZING THE COUNTY JUDGE TO EXECUTE ALL RELEVANT DOCUMENTS (Purchasing Dept.)**
- k. **ACTION TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT BETWEEN WEBB COUNTY FOR THE HEAD START PROGRAM AND THE SOUTH TEXAS COUNCIL ON ALCOHOL AND DRUG ABUSE TO PROVIDE SUBSTANCE ABUSE COUNSELING SERVICES TO HEAD START PROGRAM FAMILIES FOR A TERM BEGINNING MAY 1, 2001 AND ENDING AUGUST 31, 2001, AT NO COST AS SPECIFIED IN THE AGREEMENT, AND ORDERING, AS PER V.T.C.A. LOCAL GOVERNMENT CODE §2262.024, AN EXEMPTION FROM V.T.C.A. LOCAL GOVERNMENT CODE §262.023 (competitive bidding/competitive proposal requirements), AND AUTHORIZING THE COUNTY**

JUDGE TO EXECUTE ANY AND ALL RELEVANT DOCUMENTS(Head Start).

- l. ACTION TO EXECUTE GRANT AGREEMENT NO. VCR 0104(22) BETWEEN THE STE OF TEXAS, ACTING THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION, AND WEBB COUNTY IN THE AMOUNT OF \$95,000 FURTHER DESCRIBED AS THE STATE/LOCAL GRANT AGREEMENT CAPITAL INVESTMENT PROGRAM TO PAY FOR ONE TYPE 11 BUS, EFFECTIVE UPON EXECUTION AND ENDING APRIL 14, 2002, AND AUTHORIZING THE COUNTY JUDGE TO EXECUTE ALL RELEVANT DOCUMENTS(CAA).**
- m. ACTION TO AUTHORIZE THE PURCHASING AGENT TO DEVELOP AND SOLICIT BIDS FOR A TYPE 11 BUS PURSUANT TO THE REQUIREMENTS FO TEXAS DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT # VCR 0104(22).**
- n. ACTION TO AMEND THE COURT FEES AND FINES COLLECTION SERVICES CONTRACT BETWEEN WEBB COUNTY AND LINEBARGER, HEARD,GOOGAN, BLAIR, GRAHAM, PENA & SAMPSON, L.L.P. BY CLARIFYING THE PAYMENT OF SERVICES TO 30% OF THE TOTAL COLLECTED EXCLUSIVE OF ANY AMOUNTS DUE TO THE STATE OR OTHER GOVERNMENT AGENCY AND AUTHORIZING THE COUNTY JUDGE TO SIGN ALL RELEVANT DOCUMENTS.**

- o. ACTION TO ENTER INTO A GRANT AGREEMENT BETWEEN THE TEXAS TRANSPORTATION INSTITUTE AND WEBB COUNTY FOR THE PURCHASE OF ONE 15 PASSENGER VAN TO BE USED IN SUPPORT OF ACTIVITIES RELATED TO THE COMMUNITY RESOURCE CENTER, TEXAS A&M, FOR COLONIAS ON FM1472, PENITAS WEST AND THOSE ON HIGHWAY 59 AND AUTHORIZING THE COUNTY JUDGE TO EXECUTE ALL RELEVANT DOCUMENTS (Economic Dev.)**

THE COMMISSIONERS COURT MAY MEET IN CLOSED SESSION PURSUANT TO TEXAS OPEN MEETINGS ACT §551.071 (consultation with attorney), 551.072 (deliberation regarding real property), §551.074 personnel matters) and §551.075 (consultation with employees), ON ALL MATTERS DEEMED NECESSARY BY THE COMMISSIONERS COURT.

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AID OF SERVICE SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, OR NEED LARGE PRINT ARE REQUESTED TO CONTACT THE COURT ADMINISTRATOR AT (956) 721-2503.

ADJOURNMENT